FLOW CHART FOR RAISING CONCERNS ABOUT A CHILD



Miss N Jones
Designated Safeguarding Lead



Mrs A Hirons
Designated Safeguarding Lead



The Local Authority Designated Officer (LADO) can be contacted on:

024 7697 5483

or

lado@coventry.gov.uk

If you believe that there is an immediate risk of harm to a child or young person contact the Police.

If a child makes an allegation against a member of staff, it must be reported

immediately to Mrs Burtonwood (Principal) or Mrs A Hirons (Vice

Principal) in her absence.



Miss L Gregory Deputy Designated Safeguarding Lead

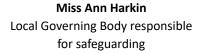


Ms K Rendall
Safeguarding and LAC Officer



Miss A HallSafeguarding Assistant

Mr H Forinton
Level 3 responsibilities for staff/students Mental
Health Wellbeing:



Concern put in writing on CPOMs notifying DSL

If you think the child is at immediate risk, speak to the DSL (Miss Jones or Mrs Hirons) or Deputy DSL (Miss Gregory)

DO NOT leave it until the end of the day

If the allegation is against the Principal, the allegation must be reported to the LADO and Mrs H Quinn, CEO of the

Romero Catholic Academy. h.quinn@romeromac.com



Designated Safeguarding Lead reviews concern and makes decision about next steps

Decision made to discuss the concern informally with the parent/carer

Decision made to refer the concern to Social Care (without parent's consent). Follow MASH proceedings

Decision made to monitor the concern and will be logged on CPOMs



Once discussed with parents, Designated Lead decides to close concern, monitor or refer to Social Care or Early help.

Can ask for advice and guidance re concerns from Social Care Referral (MASH) contact details: 024 7678 8555 and follow MASH procedures. Early help support if social care threshold not met.